



# New Era Institute

Gateway to the Future



## CHC30113 Certificate III in Early Childhood Education and Care (CRICOS Code: 092362A)

### Equipping you for your future career in child care

#### Welcome

New Era Institute (NEI) welcomes international students to its new campus in the heart of Burwood, a multi-cultural suburb close to the centre of clean and beautiful Sydney, which boasts some of the best beaches, cafes and entertainment venues that the world can offer.

**CHC30113 Certificate III in Early Childhood Education and Care**  
This course is specifically designed for students seeking entry into the exciting world of children services. It will assist you in developing sound skills and knowledge of the early childhood education industry.

This qualification reflects the role of educators who will perform the duties of:

- Early Childhood Educator or Early Childhood Educator Assistant
- Outside School Hours (OOSH) Care Assistant
- Playgroup Supervisor
- Family Day Care Worker

#### Course Facts

- Duration: 50 weeks (40 weeks' tuition and 10 weeks' breaks between terms)
- Class sessions: 2-3 days per week (15 hours weekly + 5 hours online)
- Commencing: refer to Intakes and Courses dates available on [www.newerainstitute.edu.au](http://www.newerainstitute.edu.au)
- Delivery mode: Face to face, online and work placement
- Location: Burwood NSW, Australia

Please note to complete your course you will need to have access to a computer and internet. New Era Institute encourages the students to bring their own devices to the campus (where there is free wireless internet access).

#### Course Structure

The course is conducted face to face and led by industry professionals in group sizes of no more than 15 students and includes 260 hours of work placement in a host children's services environment. Students must satisfy a current working with children check and police clearance check. NEI will guide you at the orientation day.

#### CHC30113 Certificate III in Early Childhood and Care

This is a nationally recognised qualification. There are 18 units of competency, 15 core and 3 elective units. Work placement is a compulsory part of this qualification allowing students to actively participate in the industry. Assessment methods are written, oral, practical assessments and third party reports.

Listed below are the units of competency to be delivered during the course.

CHCLEG001	Work legally and ethically
CHCECE009	Use an approved learning framework to guide practice
CHCECE016	Establish and maintain a safe and healthy environment for children
CHCPRT003	Work collaboratively to maintain an environment safe for children and young people
CHCECE001	Develop cultural competence
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
HLTWHS001	Participate in work health and safety
CHCECE002	Ensure the health and safety of children
CHCPRT001	Identify and respond to children and young people at risk
HLTAID004	Provide an emergency first aid response in an education and care setting
CHCECE005	Provide care for babies and toddlers
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE013	Use information about children to inform practice
CHCECE011	Provide experiences to support children's play and learning
CHCECE010	Support the holistic development of children in early childhood
CHCECE007	Develop positive and respectful relationships with children
CHCECE006	Support behaviour of children and young people

#### Course Fees & Charges

Total fee - AUD\$ 7,500

Includes:

- Enrolment fee: AUD\$ 300 – this is non-refundable
- Tuition fee – AUD\$ 6,650
- Learning resources and text book – AUD\$ 550

New Era Institute  
CRICOS Code: 03509B RTO Code: 41543  
Tel: +61 2 89 64 64 57  
Web: [www.newerainstitute.edu.au](http://www.newerainstitute.edu.au)  
Email: [info@newerainstitute.edu.au](mailto:info@newerainstitute.edu.au)

Our Location: Suite 1, Level 2, 14 Railway  
Parade, Burwood NSW 2134 Australia  
3 Minutes walking from Burwood Railway  
station & located close to shops, cafés  
& large shopping mall

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1st payment including tuition fees of AUD\$ 650, an enrolment fee of AUD\$ 300 and a Learning Resources fee of AUD\$ 550. This payment is due before the commencement of the course (upon signing the International Student Acceptance Agreement).

All scheduled payments must be paid on the published due dates in order to maintain a valid enrolment.

For more information about the scheduled payments and due dates, please visit our website [www.newerainstitute.edu.au](http://www.newerainstitute.edu.au) under Student Services.

## Payment Method

Fees and charges are to be paid:

- Online [www.newerainstitute.edu.au](http://www.newerainstitute.edu.au) by credit card or Paypal (A processing fee of 1.75% applies)
- By Electronic Fund Transfer (Preferred) or direct bank deposit from the student's nominated bank account to:

New Era Institute Pty Ltd  
Westpac Australia  
Swift Code: WPACAU2S  
BSB: 032-062  
Account: 572780

## Minimum Entry Requirements

- Attained the age of 18 and over
- Demonstrate good command of written and spoken English
- Verified evidence of IELTS Level 5.5 or equivalent
- Have completed Year 12 or an equivalent secondary schooling level of a Higher School Certificate or can demonstrate suitable work or life experience

## Pathways Information (Academic)

### Pathways from the qualification

After achieving Certificate III of Early Childhood Education and Care, students could progress to study the Diploma of Early Childhood Education and Care.

## Visa Requirements

Meet the requirements for the Student Visa (Sub-class 500) and:

- Be of good character
- Are of sound health
- Have acceptable health insurance through the Overseas Student Health Cover (OSHC) for self and any family members accompanying student to Australia
- Have no outstanding debts to Commonwealth of Australia
- Demonstrate the capacity to meet basic living costs requirements set by the Australian Government

More information about studying in Australia, student visa requirements and application can be found at [www.border.gov.au/Trav/Stud](http://www.border.gov.au/Trav/Stud)

## Enrolment Process

To enrol into a course as an overseas student at New Era Institute, applicants must complete an International Student Enrolment Form available on our website or it can be requested by email.

The enrolment form should be completed in full and submitted by email, or mail to:

New Era Institute  
Suite 1, Level 2, 14 Railway Parade, Burwood NSW 2134, Australia  
Telephone: +61 2 8964 6457  
Email: [admissions@newerainstitute.edu.au](mailto:admissions@newerainstitute.edu.au)  
Website: [www.newerainstitute.edu.au](http://www.newerainstitute.edu.au)

The enrolment form must be accompanied by:

- A copy of passport and
- Student Visa (Onshore Students Only)
- Certified copies of English proficiency (must be obtained within the last 2 years, if required)
- Certified copies of Academic Transcripts and Certificates

### Complete Student Enrolment Form

- Read International Student Handbook on website
- Send Enrolment Form to New Era Institute
- NEI representative/Agent will contact you for enrolment interview

### NEI Send Letter Of Offer

- Sign Letter Of Offer acknowledgement
- Complete & sign International Student Acceptance Agreement
- Send documents to New Era Institute with the 1st payment of the tuition fee & other charges

### Receive Confirmation Of Enrolment (eCoE)

- Apply for Student Visa with eCoE

You will be unable to apply for a student visa without the eCoE. When you receive your eCoE, you must apply for the Student Visa (Sub-class 500) online. You can apply when you are in or outside Australia. After you have gathered and scanned the documents that support your application, create an account and apply for your student visa with our online application system –ImmiAccount at [www.border.gov.au/Trav/Visa/Apply/Student](http://www.border.gov.au/Trav/Visa/Apply/Student). If you do not provide the documents requested, your visa application could be refused. Go to [www.border.gov.au/Trav/Visa-1/500](http://www.border.gov.au/Trav/Visa-1/500) for more information.

### Successful Student Visa

If your student visa application is approved, you should contact New Era Institute and provide evidence of approval. New Era Institute will contact you to confirm your timetable, start date and all other arrangements for your study with New Era Institute.

### Unsuccessful Student Visa

If your student visa application is NOT approved, you must contact New Era Institute and advise us and apply in writing for a refund of all fees paid in accordance with our Fees and Refund Policy. Please refer to our website [www.newerainstitute.edu.au](http://www.newerainstitute.edu.au) for more information about Policies and Procedures.

For further information, please contact:

Student services

Phone: +61 2 8964 6457

Email: [admissions@newerainstitute.edu.au](mailto:admissions@newerainstitute.edu.au)

Please refer to the International Student Handbook on our website [www.newerainstitute.edu.au](http://www.newerainstitute.edu.au) for information on your rights and responsibilities and services provided by New Era Institute.